

Jerome Delvin, District 1
Michael Alvarez, District 2
Will McKay, District 3



Jerrod MacPherson
County Administrator
Matt Rasmussen
Deputy County Administrator

Agenda - Board of Benton County Commissioners (BOCC)

Regular Meeting
Tuesday, November 5, 2024 - 9:00 AM
Benton County Courthouse, Prosser WA

Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx (linked below):
<https://www.bentoncountywa.gov/agenda/commissioners>

Call to Order

Pledge of Allegiance

Approval of Minutes

Approval of Minutes for October 29, 2024

Review Agenda

Public Comment

To provide public comment, please come forward (if in-person), call 509-460-4941, or raise your hand in WebEx. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.

Consent Agenda

Auditor

- a. Payroll - Check Posting List for 10/15/2024
- b. Accounts Payable - Check Posting List 10/25/2024
- c. Accounts Payable - Check Posting List 2 10/25/2024
- d. Help America Vote Act of 2002 (HAVA) Grant Amendment No. 1

Clerk

- e. Family Law Courthouse Facilitator Contract

Coroner

- f. Approval of an Amendment to the Preferred Funeral Home Agreement with Hillcrest Funeral and Cremation

Corrections

- g. Notice of Award to 911 Supply, Inc. for the procurement of Employee Uniforms and Other Related Items for the Benton County Corrections Department (CB 24-17)

Human Resources

- h. Amendment I to 2024-2025 Juvenile Detention Collective Bargaining Agreement (CBA)

Human Services

- i. Contract # 24/25-DD-WISE-00 with Washington Initiative for Supported Employment
- j. Contract Grant # 24-62210-002 for Community Development Block Grant (CDBG)

Information Technology

- k. Approving the Payment Processing Instructions and Guidelines Agreement for Tyler Technologies EnerGov Permitting Software from Paymentech, LLC, JPMorgan Chase Bank, NA
- l. Approving a 60-Month MailCenter 1000 Postage Machine Lease from Pitney Bowes Inc. for the Benton County Jail Mail Room

Juvenile Justice

- m. AmeriCorps Host Site Agreement

Office of Public Defense

- n. Amendment to Professional Services Agreement with Attorney Karla Kane in Benton County Superior Court
- o. Amendment to Professional Services Agreement with Attorney Mark Cano in Benton County District Court
- p. Amendment to Professional Services Agreement with Attorney Scott Naccarato in District Court
- q. Amendment to Professional Services Agreement with Attorney John Gleason in District Court
- r. Professional Services Agreement with Attorney Katherine Bohnet in Superior Court
- s. Professional Services Agreement with Attorney Lucas Downer for Uniform Guardianship Act Cases
- t. Professional Services Agreement with Attorney Hayden Sebald in Benton County Juvenile Court
- u. Professional Services Agreement with Attorney Allison Reid in District Court
- v. Professional Services Agreement with Attorney Jared Hanson for In-Custody Team Coverage in Benton County District Court
- w. Professional Services Agreement with Attorneys Scott Johnson, Deric Orr and Mitchell Crook, dba Johnson & Orr PLLC
- x. Professional Services Agreement with Attorney Michael Vander Sys in Superior Court
- y. Termination of Professional Services Agreement with Attorney Keith Hilde in Superior Court

- z. Termination of Professional Services Agreement with Attorney Jared Hanson in Juvenile Court
- aa. Termination of Professional Services Agreement with Attorney Shelley Ajax in Benton County District Court

Planning

- bb. Hearing Examiner Contract Renewal 2025-2026

Procurement

- cc. Ratifying Change Order #4 to Bouten Construction Company's Contract for the Columbia Valley Center for Recovery Project
- dd. Accepting Work Performed by Central Washington Asphalt, Inc. for the Acord Road Paving Project and Release of Retainage Held
- ee. Awarding the Purchase Service Contract for 2024-2025 Snow Removal Services to C & E Trenching, LLC.
- ff. Accepting Work Performed by JRT Mechanical, Inc. for the Coroner's Autopsy Ventilation Upgrade Project and Release of Retainage
- gg. Purchase Agreement with Everon, LLC for Security and Fire Protection Services Utilizing Washington State Department of Enterprise Contract No. 24223
- hh. Purchase Agreement with Schindler Elevator Corporation dba Eltec Systems for Elevator Services
- ii. Execution of a Personal Services Contract with RDH Building Science Inc. for Building Evaluation Services at the Benton County Jail

Public Works

- jj. Approval of City of West Richland Ordinance Number 18-24 and Revision of Corporate Boundary
- kk. Approval of City of Benton City Ordinance Number 1067 and Revision of Corporate Boundary
- ll. Approval of City of Benton City Ordinance Number 1068 and Revision of Corporate Boundary

Sheriff

- mm. Notice of Award for the Procurement of the 2024 Rifle Purchase CB 24-20 to 2A Patriot, LLC for the Benton County Sheriff's Office

Superior Court

- nn. Awarding Valley Alcohol Council dba Merit Resource Services to Provide Observed Urine Drug Screen Collection

Public Hearing

Amendment to BCC 2.20- Potentially Dangerous and Dangerous Dogs ~ G. Wendt and J. Castilleja

Scheduled Business

Payroll Guidelines for Non-Exempt, Non-Bargaining, Employees at Canine Shelter ~ G. Wendt and J. Castilleja

Benton County Benefits Administration Policy ~ C. Nave

Approval of Right-of-Way Easement for Public Utility District No. 1 of Benton County ~ M. Mahoney

Other Business

Adjournment