



Agenda - Board of Benton County Commissioners (BOCC)

Regular Meeting
Tuesday, December 30, 2025 - 9:00 AM
Benton County Courthouse, Prosser WA

Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx (linked below):
<https://www.bentoncountywa.gov/agenda/commissioners>

Call to Order

Pledge of Allegiance

Approval of Minutes

Approval of Minutes for December 16th, 2025

Approval of Special Meeting Minutes for December 19th, 2025 (Legislative Send-off)

Approval of Special Meeting Minutes for December 19th, 2025 (Franklin County Shared Services)

Review Agenda

Public Comment

To provide public comment, please come forward (if in-person), call 509-460-4941, or raise your hand in WebEx. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.

Consent Agenda

Auditor

- a. Payroll - 11.25.25 Check Posting List
- b. Payroll - Check Posting List for 12/05/2025
- c. Accounts Payable ~ 12.08.2025 Check Post List Pcards
- d. Payroll - Check Posting List for 12/11/2025
- e. Accounts Payable ~ 12.12.2025 Check Post List
- f. Payroll - Check Posting Listing for 12/15/2025
- g. Authorizing Notification to the Governor's Committee on Disability Issues and Employment of Appointed Members of the Benton County Accessible Community Advisory Committee (ACAC)

- h. Customer Credit Application and Printing Agreement between Benton County and Signature Graphics, Inc, for Printing and Print Related Services for Voters' Pamphlet Production

Canine Control

- i. Contract with Vista Veterinary Hospital, Inc. PC Doing Business as Vista Veterinary Hospital, Inc. PC for As-Needed Veterinarian Medical Services
- j. Contract with S. Morris Company for As Needed Pet Cremation Services
- k. Contract with Vista Veterinary Hospital Inc., Doing Business as Vista Veterinary Hospital for As Needed Spay/Neuter Services

Commissioners

- l. Re-appointment of Cynthia Gray to the Benton County Mosquito Control Board

Human Resources

- m. Reappointing Evan Carlisle to the Benton County Civil Service Commission

Information Technology

- n. Agreement with Tyler Technologies, Inc. for the Benton County Clerk's Office for the Enterprise Jury Manager System
- o. Approving a 2-Year Citian Crash Software as a Service (SaaS) Solution With Carahsoft Technology Corp. for the Benton County Public Works Department
- p. Approving Amendment Number 2 to the Interlocal Agreement between Benton County and Pend Oreille County for Delivery of OnBase Administrator Services
- q. Approving a Three-Year CommunityConnect Prosecution and Insights Module Software as a Service (SaaS) Agreements to Automate Victim Acknowledgments, Case Updates and Surveys for the Prosecuting Attorney's Office from Versaterm Public Safety US, Inc.
- r. Approving Two Statements of Works to Implement and Deploy Microsoft 365 Copilot for County Use from CompuNet, Inc.

Juvenile Justice

- s. Amendment to Close Out of Petty Cash Fund for Juvenile Center
- t. Adopting Franklin County Flat Monthly Payments for 2026 Benton Franklin Juvenile Justice Center Operations & Facilities Budget
- u. Adopting Participant Position Allocation for the 2026 Benton And Franklin Juvenile Drug Court And Functional Family Therapy (FFT) Programs; And Adopting New Youth Population Percentage Split For Selective Aggressive Probation (SAP), Detention Mental Health Team, And Education Employment Training Program

Office of Public Defense

- v. Agreement with Attorney Shelley Ajax, Contract #BCDC2627SA001, to Provide Public Defense Services - District Court

- w. Agreement with Attorney Shelley Ajax, Contract #BCSC2627SA001CO, to Provide Public Defense Services in Superior Court for Conflict/Overflow
- x. Agreement with Attorney Shelley Ajax, Contract #BCSC2627SA001HOM, to Provide Legal Representation to Indigent Persons Charged in Superior Court for Homicide Cases

Procurement

- y. Purchase of Tires and Accessories for Fleet from Pasco Tire Factory, Inc DBA Tire Factory Commercial and Tire Factory
- z. Second Amendment to the Contract with Mel's Inter-City Collision, Inc. dba Mel's Inter-City Towing for As-Needed Towing Services for Evidentiary Vehicles, Disabled Benton County Vehicles and Abandoned Vehicles Abandoned on Benton County Property
- aa. Accepting Work Performed by Watts Construction, Inc. for the Hover Park Parking Lot Project and Authorizing Release of Retainage Held
- bb. Purchase of Furniture from CortechUSA for Use at the Juvenile Justice Center
- cc. Contract with Top Tree Service LLC to Trim Trees at the Prosser Courthouse
- dd. Eighth Amendment to Agreement with Everhealth, LLC to Provide Health Care Services to Inmates and Detainees of the Benton County Jail Located
- ee. Authorizing the Purchase Agreement of Furniture from Free Form an authorized reseller of The HON Company, LLC furniture for the Office of Public Defense Tenant Improvement (OPD TI) project utilizing the OMNIA Contract No.R240117

Public Works

- ff. Initiating a County Road Project (CRP) CE 2138 Badger Road Re-Channelization and Overlay

Risk Management

- gg. Contract with Embark Safety to Monitor Driver Records

Sheriff

- hh. Transfer of Funds Within the General Fund, Fund Number 0010, Department Number 125 Sheriff Traffic Control for Overtime

Superior Court

- ii. Contract with Washington Monitoring Behavioral Health to Provide Substance Use Disorder Treatment and Drug Testing in Adult Drug Court

Scheduled Business

Community Development Block Grant, CDBG Contract #25-64210-002 With WA State Department of Commerce, Local Government Division ~ K Sullivan

Request Permission for Event Center Director to Complete and Submit Application for Host Site of Vietnam Veteran's "The Wall that Heals" at the Benton County Fairgrounds & Event Center ~ T French

Applying for Grant Funding from the Washington State Department of Agriculture (WSDA) for the Purpose of Providing Benton County Funding for Capital Projects to Make Health or Safety Improvements to Fairground Facilities ~ R. Blain

Adopting a Policy on Real Property Management and Amending Resolution 07-752 ~ M Rasmussen

Adoption of Personal Property Management Policy ~ M. Rasmussen

Other Business

Executive Session

Review the Qualifications of an Applicant for Public Employment

Adjournment