



Agenda - Board of Benton County Commissioners (BOCC)

Regular Meeting
Tuesday, November 18, 2025 - 9:00 AM
Benton County Courthouse, Prosser WA

Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx (linked below):
<https://www.bentoncountywa.gov/agenda/commissioners>

Call to Order

Pledge of Allegiance

Approval of Minutes

Approval of Minutes November 4th, 2025

Review Agenda

Public Comment

To provide public comment, please come forward (if in-person), call 509-460-4941, or raise your hand in WebEx. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.

Consent Agenda

Assessor

- a. Contract with Automatic Funds Transfer Services, Inc to Provide Formatting, Printing and Mailing of Property Notices

Auditor

- b. Accounts Payable ~ 10.24.2025 Check Post List
- c. Payroll - 10.28.25 Check Posting List
- d. Payroll - 10.29.25 Check Posting List
- e. Accounts Payable ~ 10.31.2025 Check Post List
- f. Accounts Payable ~ 11.07.2025 Check Post List
- g. Accounts Payable ~ 11.07.2025 Check Post List Pcards

Human Resources

- h. Amendment III to the 2023-2025 Agreement Between Benton County and Teamsters Local No. 760, Representing Corrections Department Correctional Corporals and Sergeants
- i. Amendment II to the 2025-2027 Agreement With Teamsters Local Union No. 839, Representing Corrections Officers

Human Services

- j. Agreement, #25/26-DD-ENT-00, with Entrust Community Services to Provide Employment Services
- k. Agreement, #25/26-DD-MRJN-00, with MRJN Associates, LLC to Provide Employment Services
- l. Agreement, 25/26-DD-RTA-00, with Responding to Autism Services, Inc. to Provide Employment Services
- m. Agreement, #25/26-DD-SB-00, with Sagebrush Employment Services, LLC to Provide Employment Services

Information Technology

- n. 36-Month Service Order for 2Gbps Fiber Internet Services for the Benton County Courthouse from Spectrum Business, Charter Communications Operating, LLC.

Juvenile Justice

- o. Contract Amendment No. 2 Between the Benton-Franklin Counties Juvenile Justice Center and Stephenson Computer Consulting for Development and Maintenance of the Juvenile Tracking System
- p. Termination of Comprehensive Healthcare MST Personal Services Contract
- q. Contract with Columbia Private Investigation, LLC dba Pronto Process Service, Inc. for Process Services

Office of Public Defense

- r. Agreement with Attorney Nicholas Blount, Contract #BCSC2627NB001HOM, to Provide Legal Representation to Indigent Persons in Superior Court for Homicide Cases
- s. Agreement with Attorney Nicholas Blount, Contract #BCSC2627NB001, to Provide Public Defense Services in Superior Court
- t. Amended Agreement with Attorney Craig Briggs, Resolution #2025-550, Contract #BCDC2526CB001, for Public Defense Services in Superior Court
- u. Agreement with Attorney Heather Carlson, Contract #BCDC2627HC001, to Provide Public Defense Services in District Court
- v. Agreement with Attorney Timothy Dickerson, Contract #BCSC2627TD001CO to Provide Public Defense Services in Superior Court
- w. Amending Agreement with Attorney Lucas Downer, DBA Eller, Hultgrenn & Dahlhauser LLP, BCDC2526001BO, Resolution #2025-231, for Public Defense Services for District Court Bindover Docket

- x. Agreement with Attorney Janell Felsted, Contract #BCDC2627JF001, to Provide Public Defense Services in District Court
- y. Agreement with Attorney Catherine Harkins, Contract #BCDC26CH001VC, to Provide Public Defense Services in District Court Veterans' Court Program
- z. Agreement with Attorney Kari Hayles-Davenport, Contract #BCSC26KHD001UGA, to Provide Public Defense Services in Superior Court for Uniform Guardianship Act Cases
- aa. Agreement with Attorney Dawn Hickman, Contract #BCDC26DH001MHCRC, to Provide Public Defense Services in District Court for Mental Health and Recovery Court Programs
- bb. Agreement with Investigator Mark Almquist dba Columbia Private Investigations, LLC Contract #BCINV2627MA001, to Provide Investigative Services in Superior and District Court Cases
- cc. Agreement with Attorney Monica Hollenberg, Contract #BCSC26MH001UGA, to Provide Public Defense Services in Superior Court for Uniform Guardianship Act Cases
- dd. Agreement with Attorney Monica Hollenberg, Contract #BCSC2627MH001CC, to Provide Public Defense Services in Superior Court in Child Support Contempt Cases
- ee. Agreement with Attorney Brian Hultgrenn, Contract #BCSC2627BH001CO, to Provide Public Defense Services in Superior Court
- ff. Agreement with Attorney Brian Hultgrenn, Contract #BCSC2627BH001HOM, to Provide Legal Representation to Indigent Persons in Superior Court for Homicide Cases
- gg. Agreement with Attorney Megan Killgore, Contract #BCJC2627MK001, to Provide Public Defense Services in Juvenile Court
- hh. Agreement with Attorney Karla Kane, Contract #BCSC2627KK001HOM, to Provide Legal Representation to Indigent Persons in Superior Court for Homicide Cases
- ii. Agreement with Attorney Karla Kane, Contract #BCSC2627KK001, to Provide Public Defense Services in Superior Court
- jj. Agreement with Attorney Branden Landon, Contract #BCJC2627BL001, to Provide Public Defense Services in Juvenile Court
- kk. Agreement with Attorney Jason Murray, Contract #BCDC2627JM001, to Provide Public Defense Services in District Court
- ll. Amending Agreement with Attorney Rebecca Saitz, #BCSC2324RS001UGA & Resolution #2023-329, for Public Defense Services in Superior Court for Uniform Guardianship Act (UGA) Cases
- mm. Agreement with Attorney Hayden Sebald, Contract #BCJC2627HS001, to Provide Public Defense Services in Juvenile Court
- nn. Agreement with Attorney Daniel Stovern, Contract #BCSC26DS001ADC, to Provide Public Defense Services in Superior Court for Adult Drug Court
- oo. Agreement with Attorney Daniel Stovern, Contract #BCSC2627DS001, to Provide Public Defense Services in Superior Court

- pp. Agreement with Attorney Daniel Stovern, Contract #BCSC2627DS001HOM, to Provide Legal Representation to Indigent Persons in Superior Court - Homicide Cases
- qq. Agreement with Attorney Michael Vander Sys, Contract #BCSC2627MV001CO, to Provide Public Defense Services in Superior Court
- rr. Agreement with Attorney Michael Vander Sys, Contract #BCSC2627MV001HOM, to Provide Indigent Legal Representation in Superior Court for Homicide Cases
- ss. Agreement with Attorney Joseph White, Contract #BCSC26JW001ADC, to Provide Public Defense Services in Superior Court for Adult Drug Court Program
- tt. Agreement with Attorney Karyn Oldfield, Contract #BCJC26KOO001DC, to Provide Public Defense Services in Juvenile Drug Court Program
- uu. Agreement with Attorney Karyn Oldfield, Contract #BCJC2627KO001CO, to Provide Public Defense Services in Juvenile Court
- vv. Agreement with Attorney Alan Tindell, Contract #BCSC2627AT001ITA, to Provide Public Defense Services in Superior Court for Involuntary Treatment Act Proceedings (ITA)
- ww. Agreement with Attorney Asa LaMusga, Contract #BCSCS26AL0001UGA, to Provide Public Defense Services in Superior Court for Uniform Guardianship Act (UGA) Cases
- xx. Agreement with Attorney Kristen Du Bruille, Contract #BCSC26KD001UGA, to Provide Public Defense Services in Superior Court for Uniform Guardianship Act (UGA) Cases
- yy. Agreement with Attorney Katherine Bohnet, Contract #BCSC2627KB001CO, to Provide Public Defense Services in Superior Court
- zz. Agreement with Attorney Katherine Bohnet, Contract #BCSC2627KB001HOM, to Provide Indigent Legal Representation in Superior Court for Homicide Cases
- aaa. Agreement with Attorney Lucas Downer, Contract #BCSC26LD00UGA, to Provide Public Defense Services in Superior Court for Uniform Guardianship Act (UGA) Cases

Procurement

- bbb. Second Amendment to Columbia Private Investigations, LLC dba Pronto Process Service, Inc. for Process Service and Messenger Services
- ccc. Ratifying Change Order No. 8 with Chervenell Construction Company for the Juvenile Justice Remodel Project
- ddd. Contract with Perfection Glass, Inc. to Replace Doors in the Curtainwall at the Prosser Courthouse
- eee. First Amendment to Contract with Auto Rescue, LLC dba Kens Auto Rescue for "As Needed" Towing Services
- fff. Third Amendment to the Contract Between Benton County and MacKay & Sposito, Inc for Design Services for the Fairgrounds Parking Lot Project

Sheriff

- ggg. Revenue Coding Correction between the General Fund 0010 and Sheriff Investigative Fund 1260

hhh. Transfer of Funds Within the General Fund, Fund 0010, Department 119 Sheriff Clerks & Records for Funding Records Specialist Extended Temporary Position per Resolution 2025-666

iii. Approving the First Amendment to the Memorandum of Understanding (MOU) between Benton County and the Pasco Police Department Providing Reimbursement for Benton County Sheriff's Office Providing Certified, Part Time Instructors for the Pasco Basic Law Enforcement Academy

Public Hearing

Certifying Levies & Re-Adopting the 2025-2026 Budget ~ L Ivey

- Certifying the General Fund Levy for 2026 Collection
- Certifying the County Road Levy for 2026 Collection
- Certifying Budgeted Taxes for 2026 Collection
- Re-Adopting the Final 2025-2026 Benton County Budgets

SUB 2025-001 Preliminary Plat of Cottonwood Run (Closed Hearing) ~ G Wendt

Scheduled Business

First Amendment to the Interagency Agreement (Resolution 2025-475) Between Benton County and Benton Conservation District Implementation of the Voluntary Stewardship Program (VSP) ~ G Wendt

Washington State Office of Public Defense Grant Funding for 2026, Agreement No IAA26003 ~ K Johnson

Approving a Five-Year Website Hosting Annual Price and New Website Design Proposal from Revize Software Systems for Benton County, WA ~ A Garcia & R Heard

Consideration for Sale of Surplus Real Property ~ M. Rasmussen

Other Business

Executive Session

Review the Qualifications of an Applicant for Public Employment ~ C Nave

Adjournment