

Jerome Delvin, District 1  
Michael Alvarez, District 2  
Will McKay, District 3



Jerrod MacPherson  
County Administrator  
Matt Rasmussen  
Deputy County Administrator

## Agenda - Board of Benton County Commissioners

Regular Meeting  
Tuesday, June 11, 2024 - 9:00 AM  
Commissioners' Hearing Room, Benton County Administration Building  
7122 W. Okanogan Place, Building E, 3rd Floor, Suite E-303  
Kennewick, WA

**Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx (linked below):**  
<https://www.bentoncountywa.gov/agenda/commissioners>

### Call to Order

### Pledge of Allegiance

### Approval of Minutes

Approval of Minutes for June 4th, 2024

Approval of Minutes for May 30th, 2024 (Special Meeting)

### Review Agenda

### Public Comment

*To provide public comment, please come forward (if in-person), call 509-460-4941, or raise your hand in WebEx. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.*

### Consent Agenda

#### Auditor

- a. 2022 Management Representation Letter to the State Auditor's Office
- b. Accounts Payable Commissioner Report | Check Date 06/07/2024
- c. Accounts Payable Commissioner Report | Check Date 06/07/2024

#### Commissioners

- d. Re-appointment of Scott Revell to the Benton County Water Conservancy Board

#### Corrections

- e. Second Contract Amendment with On Scene Medical Services

## District Court

- f. Approving Contract w/Bertha D Ramon-Arteaga for Interpreter Services

## Human Resources

- g. Salaries for Attorneys within the Prosecuting Attorney's Office and the Office of Public Defense, Rescinding Resolution 2023-320

## Information Technology

- h. Approving the Subscription of KnowBe4 Compliance Plus Training for 1 Year

## Office of Public Defense

- i. Amendment to Professional Services Agreement with Catherine Harkins in Benton County Superior Court

## Planning

- j. Reappointment of Brian Skeels to the Benton County Planning Commission

## Procurement

- k. Execution of Contract with Knutzen Engineering Consulting, PLLC and Authorization of Payment for the Hover Park Parking Lot Project
- l. Award and Execution of Contract with Apollo Mechanical Contractors for the Moderate Risk Waste Facility Ventilation System Upgrade Project

## **Scheduled Business**

**Benton County Emergency Services Presentation** ~ Drew Florence

**Therapeutic Courts Update** ~ District Court Judge

**Benton Conservation District Briefing** ~ Adam Fyall, Mark Nielson

**Business Resource Initiative - Final Report** ~ Adam Fyall, Lori Mattson, Tracie Boothe

**Legislative Issues Briefing and Preview of 2025 Washington State Legislature Session** ~ Adam Fyall, Josh Weiss, Annika Vaughn

**Benton County Sheriff's Office Subscription Services Agreement with Sharp Performance Inc.** ~ Jon Law, Katie Gillies

**First Amendment to Human Services Contracts for Developmental Disabilities Support Services** ~ Kyle Sullivan

**Public Works Contract with Apollo Mechanical Contractors for Courthouse HVAC System** ~ Robert Blain

## **Other Business**

## **Executive Session**

**Pending Litigation ~ Amber Smith**

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**Adjournment**